

Applying to CAO 2020

Go to www.cao.ie and click on 'Apply'.

1

CAO opens for applications on 5 November.

Register with CAO at www.cao.ie before 5:15pm on 1 February (€45 application fee or €30 before 5:15pm on 20 January).



2

Edit your application using the 'My Application' facility.



3

Provide supplementary information and all documents required by the deadlines stated in the handbook.



4

Introduce your courses before 1 February at 5:15pm to avoid restrictions.



5

Remember to place your course choices in genuine order of preference.



6

Use the **Change of Mind** facility from 5 May to 1 July at 5:15pm - restrictions apply.



7

Carefully check the **Statement of Application Record** when it is sent to you in May - notify CAO of any errors or omissions immediately.



8

Round One offers are issued to eligible applicants in mid-August and subsequent rounds until late September.



9

You **MUST** read the CAO Handbook in its entirety before making an application.



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Important Dates

For a list of all deadlines and important dates go to www.cao.ie and read the CAO Handbook.

Nov - Feb

5 November: CAO online application facility opens at noon.

20 January (5:15pm): Closing date for discounted application (fee of €30).

1 February (5:15pm): Normal closing date for CAO applications (fee of €45).

5 February: Change of Course Choices facility opens at noon - used for introducing restricted courses or by restricted-category applicants.

March - June

1 March: Change of Course Choices facility closes at 5:15pm.

1 March (5:15pm): Closing date for completion of HEAR/ DARE application forms.

15 March: HEAR/ DARE supporting documents to be received by CAO by 5:15pm.

5 May: Change of Mind facility opens at noon - restrictions apply.

July - Sept

1 July: Change of Mind facility closes at 5:15pm.

Early July: Round A offers issued.

Early August: Round O offers issued.

Mid- August: Round One offers available online at www.cao.ie

Offers are issued on a weekly basis until the end of September, or until all places have been filled.

1. To get your CAO application number you need to register with CAO - go to www.cao.ie and click on 'Apply'.
2. You can register from 5 November and add your course information at a later date. Restrictions apply after 1 February at 5:15pm for certain courses and for mature applicants - see the CAO Handbook for more information.
3. Please enter your personal details carefully and correctly.
4. You must inform CAO of all qualifications. If you are required to submit supporting documents to CAO make sure to follow instructions on the online form and in the CAO Handbook.
5. You may make changes to your CAO application when the 'Change of Mind' facility opens on 5 May and right up to 1 July at 5:15pm - restrictions apply.
6. Before applying for a course, check that you meet the minimum entry requirements - this information is available on the website of the institution. Having the points for a course is not enough; you must meet the course/institution's requirements to be considered.
7. Place your course choices in genuine order of preference.
8. You must always read the CAO Handbook before submitting a CAO application.

Tips

