



Lárionad Náisiúnta um Threoir san Oideachas
National Centre for Guidance in Education



An Roinn Oideachais
agus Scileanna
Department of
Education and Skills



Erasmus+

School Participation Agreement for NCGE / Euroguidance Ireland 'Euro-Quest' Pilot

NCGE is an agency of the Department of Education and Skills. We provide supports to Guidance Counsellors to develop quality guidance practice in schools and the Further Education sector. NCGE hosts the European Commission funded Euroguidance Centre in Ireland with the remit to promote learning opportunities across the EU.

In response to feedback from Guidance Counsellors who have completed the NCGE online CPD module on Mobility Guidance Counselling, we have developed the '**Euro-Quest**' programme as a learning resource for students.

Euro-Quest is an online programme which can be completed in or out of class, *accompanied by a Whole-School Guide Book and Student Workbook*, which can be completed within a whole school approach.

NCGE is currently testing the **Euro-Quest** programme with over 20 post-primary schools as part of a pilot project during the 2018-2019 school year. On completion of the pilot project; NCGE / Euroguidance Ireland will collate feedback from schools and students that will inform the final version of the **Euro-Quest** resource which we plan to make available to all schools from September 2019.

NCGE / Euroguidance Ireland is delighted that _____
has agreed to participate in this pilot.

Participating in the Euro-Quest pilot programme requires school agreement on the following:

- That the School Principal will support timetabling of this module within the Transition Year programme.
- That agreement will be put in place internally between the Guidance Counsellor and Transition Year Co-ordinator and other relevant teachers about the delivery of the programme.
- That agreement will be made at school level on which staff member will take responsibility for the programme i.e. will act as the 'Lead'
- That there will be a decision at school level about which TY cohort of students will complete the module (e.g. all TY Students or 1 or 2 TY classes).
- The completion of consent forms sought from Parents/ Guardians for, and agreement of, student participation.
- Completion of all the activities as currently designed.
- That the school programme 'leader' will communicate regularly with NCGE/ Euroguidance Ireland as appropriate.
- That the school programme leader will participate in online or face-to-face meetings with NCGE/ Euroguidance Ireland as required.
- That the School will provide feedback and an evaluation of the pilot (including the online resources and the accompanying workbooks) to NCGE / Euroguidance Ireland at the end of the Pilot.
- That the school will communicate directly with NCGE/Euroguidance Ireland as soon as possible in the event of a school decision to withdraw from this pilot programme.

To support schools participating in the pilot, NCGE / Euroguidance Ireland will

- Provide and maintain the online resource module at www.euroguidance.ie/schools/euro-quest
- Provide 'teacher' resources to download from www.euroguidance.ie/schools/euro-quest/resources
- Provide **one printed copy** of the **Whole-School Guidebook** and **one printed copy** of the **Student Workbook** to each school (with each also available to download online)
- Communicate regularly and provide ongoing mentoring and support as required
- Provide links to online surveys for the purposes of feedback and evaluation
- Arrange a school support visit if required
- Co-ordinate online and face to face meetings with participating schools
- Communicate directly with the school in the event of any changes made during the course of the pilot programme

In signing this agreement, the school agrees to participate in the Euro-Quest Pilot programme as outlined above.

To be signed by the School principal *and* the lead Staff member in the pilot – i.e. Guidance Counsellor or TY Co-ordinator as decided by the school.

School Name: _____

Guidance Counsellor *or* Transition Year Co-ordinator (the school 'lead')

Name: _____

Job role: _____

Signature: _____

Date:

Principal Name: _____

Signature: _____

Date:

In signing this agreement, NCGE agrees to provide supports outlined to the school named above as part of the Euro-Quest Pilot programme.

This part will be completed by NCGE on receipt of this form and a copy will be returned to the school for your records.

NCGE Director: _____

Signature: _____

Date: